

Bharatiya Temple of Lansing: Monthly Meeting			
Sunday, April 1st, 2018			
Time: 2 PM			
Location: Temple Board Room			
Reported by: Narasimha Gundamraj			
Attendees:			
	Sapna Sood		Mr. Ketan Patel
X	Mrs. Kiran Gupta	X	Mr. Mathi Ramachandran
X	Mrs. Suman Kashyap	X	Mr. Ramesh Devaram
X	Mrs. Manasi Upadhaye (Phone)	X	Mr. Bidhan Redey
		X	Mr. Narasimha Gundamraj (Phone)
Agenda Item			
Discussion		Action	
	Meeting Started with a prayer		
Priest Taxes update			Bidhanji will get further info from accountant. Will discuss with Rameshji also
Treasurer's Update	Balances as of now:		Ramesh will go with Subhashji and Ashokji and get access to MSU account.
Current Bank balance	1. Checking account \$ 66,183.23 Not including today's collection		Ramesh Devaram will be talking with Mr. Lalwani about the update of the Ameriprise account
MSU Credit Union-Add signee	2. Saving account \$ 80,260.66 3. MSU Credit Union (Emergency Fund) \$28,059.29 Adding the current Treasurer Ramesh Devaram as the signee-approved.		
53 Bank checks deposit device	Constitution committee, Mathi talked to Dr. Ved Gosain. Checks deposit device (53 bank) 50\$, Board approved 50\$ per month. Machine to be installed. Board approved to give 53 bank credit card to Bidhan Redey.		Mathiji will contact previous members. Bidhanji to fill the form with his personal details
Finance Committee	Priest house title release. Bank has lien on those two properties along with the temple building. Panditji's house release letter given by bank. Shastriji's house although		Ketanji will find about Temple software form Swaminarayan

	<p>paid off its lien is attached to the temple loan. Discussed about paying off the total loan in the next few years.</p> <p>Finance committee meeting discussed about buying a new laptop for treasurer. Board approved \$1000 to buy laptop and Mathiji bought back up drive for about 640\$.</p> <p>Updating the donation board. Mathi ordered the donation board plates.</p> <p>Discussed forming an audit committee.</p> <p>Discussed using CPA services. Discussed sending quarterly temple financial update.</p>	<p>temple for sending receipts etc.</p> <p>To be done before June</p>
<p>Pooja Committee</p>	<p><u>Committee met</u></p> <p>Update emails and online forms. Sapnaji will look at new calendar.</p> <p>There will be two calendars, one for Temple events and one for Panditji and Shastriji's pooja's.</p> <p>Mathaki Chowki and Lohri collections discussed.</p> <p>Discussed Priests not to call devotees for funds.</p> <p>Sapnaji to further discuss with volunteers about keeping kids occupied during Pooja.</p> <p>Sumanji discussed updating the Pooja folders with the help of youth volunteers. Sumanji is in the process of inventoring. Mathi contacted various local committes</p>	<p>We will publish 3month calendar of events on website.</p> <p>Remove "Prasad" as a mandatory item from the forms. Mathiji will do.</p> <p>Ask community to contribute Poojas for the folders by March 31st. Then we can get a bound book made. Mathi and Suman will work.</p>

	<p>and Pooja groups and they will help. Separate books for each Pooja.</p> <p>Sapnaji talked to Alpesh patel and discussed engaging the kids during major temple events.</p> <p>Discussed kids not playing outside.</p> <p>Sapnaji will engage Alice to clean the kitchen during major events. Find people who can keep clean the floor and basement.</p>	
<p>Maintenance</p>	<p>Sump pump issue. Ketan bought battery and installed it.</p> <p>Hallway sink clogging issue discussed. Roto Rooter checked it but didn't find any problems.</p> <p>Ketanji will do "Iron out" every 3 months.</p> <p>Snow removal: Ketanji will look for another company for snow removal. Has few contacts.</p> <p>Sapnaji got quotes for deep cleaning of all tiles in bathroom after winter. Board approved.</p> <p>Autoflush installed. Some issues with it.</p> <p><u>2018 projects discussed.</u></p> <ol style="list-style-type: none"> 1. First priority project for 2018: Boundary wall or trees. Sapnaji and Ashokji talked to neighbours. They agreed for trees and not a fence. 2. Replace basement furnace to be discussed before winter. Replaced Roof Top Unit already. 	<p>Ketan will look for another company (Mr.Rooter) etc. other than Stay Dry for maintenance.</p> <p>Ketan will work on the prevention list from Orkin to do outside work after winter.</p> <p>Sapnaji will make a sign on how to use auto flush</p> <p>Ashokji, Adityaji, Naendra Patelji and Sapnaji will discuss. Sapnai will take the lead.</p> <p>Ketanji will take the lead</p> <p>Ketanji will take the lead</p>

	<p>3. Additional parking lot and resurfacing of back lot.</p> <p>Changing counter top in Panditji's house. Discussed allotting some money for maintenance of the priest houses.</p> <p>Soap dispensers ordered by Ketanji</p> <p>AT&T Bill</p>	<p>Ketan ji will check the counter top</p> <p>Temple timings to be changed on the door. Ketanji will order.</p> <p>Ketan will look into it</p>
PR committee	<p>Every temple event should be advertised as a BTL event coordinated by certain members.</p> <p>Discussed publishing Temple directory.</p>	<p>Send email to community thanking the coordinators. Bidhanji and Sapnaji to discuss this further.</p>
Priest Committee update	<p>Inform both preists to communicate with Sapnaji first about Pooja committee matters.</p> <p>Deities clothes will be changed monthly.</p> <p>Mathiji suggested doing a checklist for activities.</p> <p>Discussed about priest applications from outside and need for adding another priest</p> <p>Priest taxes</p>	<p>Bidhan to look into it.</p>
Website	<p>Mathi will send BTL email server access information to couple of board members.</p>	<p>Manasiji and Rajji to check regularly and respond to devotees.</p>
Temple Security	<p>Bidhanji looked into DK security for major events.</p>	<p>Ketanji will discuss and plan a security drill.</p>

Youth Committee	Rajji and Manasiji had a phone discussion. Around 16 youth signed. We will schedule meeting in April	Involve high school volunteers. Youth committee will look into it.
Prayer	Meeting ended with a prayer	