

<b>Bharatiya Temple of Lansing - Monthly Temple Board Meeting</b>			
<b>October 04, 2015</b>			
<b>Time: 2:00 PM – 3:30 PM</b>			
<b>Location: Temple</b>			
Reported by : Manasi Upadhye			
<b>Attendees</b>			
X	Mr. Ashok Gupta		Mr. Subhash Gupta
X	Mrs. Meena Sharma	X	Mr. Mathi Ramachandran
X	Mrs. Vani Avula	X	Mrs. Manasi Upadhye
X	Mr. Ketan Patel		Mr. Sanjay Gupta
X	Mr. Gundamraj Rao		
<b>Additional Attendees</b>			

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Review of September meeting Minutes	Pending Action Items from August Meeting	September Meeting minutes were approved.
Temple Database Update	Need to update the database so that temple puja donations can be counted as tax deductible donations and the donation receipts at the end of year can be generated accordingly.	Shiv is currently working on this.
Generate Reports for contributions during the year.	Ashokji requested various reports from Temple Database for getting the pledge board updated by Diwali.	Manasi will work with Shiv to get reports generated once database is updated.  The same reports can be generated again towards end of October after adding donations for October events.
Planning for next year's temple board	Ashokji, Sanjayji, Subhashji, Vaniji and Manasi will be leaving the board by end of 2015 or early next year. Manoj Mohan, Ramesh Devaram, Rajat Shah, Devesh Poddar, and Kiran Gupta will be joining the board starting next year. All interested people are requested to send the nomination form to the election committee. To keep a record of incoming and outgoing board members a spreadsheet will be created starting 2012.	Election committee will guide the board through the process.  Manasi will get the spreadsheet created.
Projects Update	Basement lights were installed.	
	Sump Pump final documentation need to	Ketanji to send follow up email

	be received from Julius - Stay Dry.	one more time.
	Gopuram repair done again without any additional cost from the same company who worked previously. After repair there was rain and no leakage was noticed.	
	When generator was installed permit was not pulled and gas connection was under sized. Planning to get a quote from HD Hayes to fix the issue	
	Sahstriji's house renovation is on hold as Den is finishing other job. Once he is back, we will request a quote for balance work.	
	Temple tiled floor area cleaning.	Ketanji will work with the cleaning person to get it done before Diwali.
Treasurer Update	Current balance – 85 K Rainy day fund – 25 K	
Priest Committee update	Update on Meeting with Priests – Priests will work on getting one complete copy together for different folders.	To be completed by 10/15/15 – Manasi to follow up.
	Watering the plants.	Both the priests will continue doing the great job of keeping the plants alive.
	Flowers for temple – No volunteer available to bring flowers on a regular basis. Need to get 8 dozen Carnations every first and third Friday.	Manasi will check with Horrocks for the charges of delivering the flowers to the temple twice a month.
	Requesting volunteers in the temple while both the priests are out.	Priest will strictly follow the guidelines established by the priest committee while requesting volunteers.
	Reducing the per day charge for Temple to Temple service from \$400/- to open up more options.	Mathiji and Meenaji will gather more information about other temple changes.
	Priest contract update – couple of requests were made for updating next year's contract. Adding a clause for number of vacation weeks for 15 years of service	Approved to add 5 vacation weeks to the contract for 15 + years of service. Need to discuss it further for the details along with the request for one additional week of loss of pay leave.

	<p>Treating temple to temple charges in the same way as external service charge</p> <p>Changing weekly off from 1 day to 1.5 days.</p>	<p>Approved by the board.</p> <p>Approved by the board as long as the weekly off is taken between Monday to Thursday. Details to be discussed for revising the contract.</p>
Health Policy renewal for both the priests	Vaniji will work with Subhashji to get this done	
Chinmaya Mission timing change	<p>The timing was changed to morning 9 to 10:30.</p> <p>In case of overlap, temple activities will take preference.</p>	
Projector and screen for temple	The idea of having temple's own projector and screen was approved by the board.	Ketanji will gather pricing information.
Temple Activity and Diwali planning	<p>Diwali tickets cost for different categories will be the same as last year.</p> <p>All the dates are planned and tasks are distributed for Temple Diwali function.</p> <p>Board was of the opinion to order food from local businesses for Diwali program.</p>	
Ankut	<p>Request for \$500/- donation from temple funds for ankut decoration was rejected by the board.</p> <p>Ankut coordinators can find sponsors from the community just like any other event e.g. Ganesh festival decorations.</p>	