

Bharatiya Temple of Lansing - Monthly Temple Board Meeting			
August 02, 2020			
Time: 2:00 PM – 4:00 PM			
Location: Zoom Meeting			
Reported by: Manasi Upadhye			
Attendees			
X	Mr. Ramesh Devaram	X	Mrs. Meena Sharma
X	Mrs. Prashanti Boinapally	X	Mrs. Sapna Sood
X	Mr Pardeep Kumar	X	Mr. Gundamraj Rao
X	Mr. Chandrashekar Rayannavar	X	Mr. Rampal Agrawal
X	Mrs. Manasi Upadhye		
Additional Attendees			

Agenda Item	Discussion	Action
Prayer	Meeting started with a prayer	
Review pending action items from previous meeting if any	Responses to the action items were already communicated via email.	
Finance Update	Chandrashekarji had provided Finance committee updates via email along with the reports. There were no questions on the reports.	
	Topic of sending a thank you email to out of town devotees for their donation was discussed. It was decided that the email can be sent by any board member who knows the devotee or by the Outreach Committee.	
Infrastructure & Operations Committee update	<p>Pardeep ji had shared updates via email.</p> <p>Incident – A person taking temple pictures using a drone - Not illegal to take pictures with a drone, so no complaint was logged.</p> <p>Air-duct cleaning, Pardeepji will get inputs from professional services, the HEPA filters suggested by a devotee are not needed for facility like temple. Currently, the temple is using MERV 8 filters better than ordinary air filters.</p>	

	<p>Gopuram leakage – Pardeepji had conversation with the vendor, the area was dry when checked, he was planning to check it again after a good rain. Pardeepji will be contacting the vendor to revisit as it rained in last 12 hours.</p> <p>Temple camera system upgrade – Good to stick to the same vendor who did prior work. Estimate given was \$5630.42. The amount can change +- 10%.</p> <p>Shastriji’s house repair work – normal wear and tear. Shastriji will pay based on the out of pocket limit for such repairs as listed in the contract.</p>	<p>Board members to respond by 08/09/20.</p>
<p>Priest Committee updates</p>	<p>Bonus for up-coming festivities – Amount of bonus can vary based on the collection for the event as well as the revenues generated during the month.</p> <p>Came up with following criteria for the current year bonus plan –</p> <ul style="list-style-type: none"> - If the monthly revenues are more than \$16 K (average monthly expenses). - If the event is one of the listed events in the contract for which bonus is offered. - Total bonus amount will be calculated as 20% of the revenues generated by the event and equally distributed between the two priests with a limit of \$200 per priest. <p>Priest Contract – Board members to give suggestions by end of August. Priest committee to consolidate the suggestions and share with the board for finalizing the contract.</p>	
<p>Religious Events Committee Updates</p>	<p>The attendees limit to 10 – email sent to the community.</p> <p>Krishnastami – Board is ok with the plan suggested by Meenaji.</p>	

Community Outreach Committee Updates	<p>There were no questions by the board members for the updates provided by the outreach committee.</p> <p>Few points discussed -</p> <p>Mask sale at the temple – No Dakshina – at the discretion of the devotees to give and priest to accept.</p> <p>Geeta Classes – how the classes are happening?</p> <p>Membership info – publish twice a year, as of June 30 and other before Annual General Body meeting.</p> <p>Outside Pujas – No change to the list</p> <p>Dress code – send the same wording through temple email that was sent last year.</p>	Prashanti to get information.
Youth Committee Update	<p>Check Possibility of conducting Walk-a-thon.</p> <p>Balvihar – Even if the classes happen online there will not be any changes to the financial arrangements with the temple.</p>	
1141 Property Update	House is on the sale by agent. Showings happening.	
Applying for potential grant	Prashanti and Rajji will apply for the grant. They will approach Chandrashekharji/Rameshji if any financial information is needed.	
Upcoming Festival Planning	<p>Information about the upcoming festivals with dates is shared with the community.</p> <p>Details for an event will be shared after evaluating the pandemic situation at that time.</p>	
FB Live events for upcoming events	<p>Prashantiji to work on the document that will provide guidelines to follow FB live.</p> <p>Getting a device for temple – Approved by the board. Rameshji to work on getting a device.</p> <p>iPad setup to make it accessible for both the priests to do FB live.</p>	<p>Action item for Prashantiji</p> <p>Action item for Rameshji</p> <p>Action item for Prashantiji</p>
Provide update of the Ganesh Festival format	Manasiji provided update on the Ganesh Festival format.	

	She will draft an email text based on the availability of a device to have FB Live event on all the 11 days of the festival.	
Discuss adding Puja committee as information only to Online -Puja Sponsorship list	<p>It was decided to have Puja committee to take the responsibility of coordinating the inside and outside pujas. So far it used to be the Priest Committee's responsibility. Board voted as 'Yes' on transferring the responsibility to the Puja committee.</p> <p>Puja committee will work with the devotees and priests in coordinating the Inside and Outside Pujas.</p> <p>Meenaji/Rameshji will work with Shivji to add current puja committee chair and co-chair name and remove priest committee chair and co-chair from the distribution list.</p> <p>Manasiji to update the Distribution list documents and share with the board.</p>	
2019 Temple Audit	<p>Ramesh – To contact Uday Malvia for Temple Audit</p> <p>Backup plan – Need to find someone if Udayji is not available.</p> <p>Deadline to get the audit done – October 30th</p>	Action item for Rameshji
Saibaba Idol	Rajji communicated that few devotees contacted for adding Saibaba Idol in the temple. Ramesh Ji communicated that the same issue was discussed by the last board and concluded on not adding the idol.	
Plan during emergency time off by a priest	<p>Priest Committee Responsibility – Priest committee to communicate the leave plan to Puja committee.</p> <p>Puja Committee Responsibility –</p> <p>Day with a planned event Close the temple for visitors, do FB live for the event, send urgent email communication, display closure information on the main door or on the display board.</p>	

	Day without a planned event - Puja committee to communicate the action plan to the priest based on the activities for that day.	
Next Meeting	In person – subject to the conditions at that time and strictly following all the rules. Date: 09/06/2020	