

Bharatiya Temple of Lansing - Monthly Temple Board Meeting			
March 01, 2020			
Time: 2:00 PM – 5:00 PM			
Location: Temple			
Reported by : Manasi Upadhye			
Attendees			
X	Mr. Ramesh Devaram	X	Mrs. Meena Sharma
X	Mrs. Prashanti Boinapally	X	Mrs. Sapna Sood
X	Mr Pardeep Kumar	X	Mr. Gundamraj Rao
X	Mr. Chandrashekar Rayannavar	X	Mr. Rampal Agrawal
X	Mrs. Manasi Upadhye		
Additional Attendees			

Agenda Item	Discussion	Action
Prayer	Meeting started with a prayer	
Finance Update	Current balance information was communicated by Chandrashekarji. He shared a categorized report of expenses. He will be sharing the report monthly with the board.	
	Rameshji will be updating the temple database as per the inputs from the devotees for data entry corrections and will send a revised donation receipt to the devotees.	Get the database ready for 2020 data entry.
	Chandrashekarji will work with Pardeepji to get a credit card for maintenance expenses and will get Mathiji's card cancelled.	
Priest Committee update	Priest committee updates were provided.	
Infrastructure & Operations Committee update	Pardeepji provided update on the temple property work. Plan is to balance the cost and get the necessary updates done. Work will be completed in around 3 weeks. Pardeepji is planning to work on below items - <ul style="list-style-type: none"> - Get badges for volunteers - Make the first aid kit complete - Create different codes for temple entry for different parties. 	

	<ul style="list-style-type: none"> - Dispose of the old projector, setup a Check Out/Check In log for the working projector. - Setup sign up log for external vendors. 	
<p>Religious Events Committee updates</p>	<p>Meenaji Provided below updates –</p> <ul style="list-style-type: none"> - Expenses towards getting gifts for the grad students were communicated. - Need of good first aid kit. <p>Meenaji gave an overall review to the new board members about the priest functioning.</p>	
<p>Community Outreach Committee update</p>	<ol style="list-style-type: none"> 1. Every event that BTL has been hosting has been posted in BTL fb group and also shared with appropriate leaders in the community for wide distribution. 2. Replied to email queries as received by email from contact us form on Temple webpage. 3. Verbally spread the message to community on upcoming events. 4. Encouraged couple to become Temple members (as they approach us for puja details and cost). 5. Explained the benefits of being BTL member to few community members at an opportunity. 6. Have provided details about Television advertisement to potential businesses. <p>Prashantiji got confirmation about placing the event flyers in the temple.</p> <p>She will also be adding the information to the display screen.</p> <p>She talked about creating e-newsletter twice a year showcasing the temple events. This can be used very effectively to encourage devotees to participate in temple events and support the temple activities.</p>	

Role and responsibilities of various committees	Board reviewed the committee composition and the draft roles and responsibilities for all the committees.	Manasi to prepare a final version of the document and share with the team.
Email from Isha volunteer	Manasi will send a response to the Isha volunteer's email.	
Next Meeting	April 5, 2020 from 2 to 4 PM.	