

<b>Bharatiya Temple of Lansing - Monthly Temple Board Meeting</b>			
<b>April 05, 2020</b>			
<b>Time: 2:00 PM – 3:30 PM</b>			
<b>Location: Zoom Meeting</b>			
Reported by : Manasi Upadhye			
<b>Attendees</b>			
X	Mr. Ramesh Devaram	X	Mrs. Meena Sharma
X	Mrs. Prashanti Boinapally	X	Mrs. Sapna Sood
X	Mr Pardeep Kumar	X	Mr. Gundamraj Rao
X	Mr. Chandrashekar Rayannavar	X	Mr. Rampal Agrawal
X	Mrs. Manasi Upadhye		
<b>Additional Attendees</b>			

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Prayer	Meeting started with a prayer	
Finance Update	Current balance information was communicated by Chandrashekarji. He shared a categorized report of expenses. He also provided explanation of few expense items as requested by Meenaji.	
	Hundi collection for March will be done as soon as the temple is safe to open based on the ongoing Corona Virus situation. March 1 <sup>st</sup> Sunday Puja collection will be part of March Hundi.	
	Chandrashekarji will work with Rampalji to get the emails out on the pending pledges.	
	Rameshji provided a demo on the online Donation Option from the temple website.	
	A report of online donation needs to be generated every month which can be used for updating the Access Database.	Research the option to generate the report – Rameshji, Chandrashekarji, Ramplaji and Manasi
	Access database which maintains information about the donations is a single user database. So it cannot be access by multiple users. Lot of improvements have been made in recording the expenses in Quick Books for better reporting. This is a tedious and	

	time consuming work. Plan is to slowly get the donation detail information in Quick books as well.	
	During the lockdown period only basic required expenses will be made except for any emergency.	
Online Puja Option with video sharing	<p>Online Puja option with video sharing was discussed –</p> <p>Following steps will be taken –</p> <ol style="list-style-type: none"> <li>1. Rameshji will make necessary updates to the temple website.</li> <li>2. Prashantiji and Chandrashekarji will show how to mount the phone (any such device) on the tripod to both the priests. Priest will have an option to have a video of puja shared with the devotee who is requesting the online puja.</li> <li>3. Prashantiji will come up with guidelines for the video share option keeping the security of the temple in mind.</li> <li>4. This option will be available only during the lockdown period for now.</li> <li>5. Once the online puja request is confirmed by the priest devotee will be guided to make the payment using online payment option.</li> <li>6. Online puja request will be considered as 'inside puja'.</li> </ol>	
Infrastructure & Operations Committee update	Pardeepji provided update on the temple property work. Property is looking really great. The property will most likely be ready to put in the market by mid-April. Awesome work done by the entire team was greatly appreciated by the board.	
Puja for Global Peace and wellbeing of the community.	A puja dedicated to the Global Peace and wellbeing of the community will be planned in the near future.	Finalize the details -> Meenaji, Prashantiji and Sapnaji.
Next Meeting	May 3, 2020 from 2 to 4 PM.	