

Bharatiya Temple of Lansing: Monthly Meeting			
Sunday, Feb 4th, 2018			
Time: 2 PM			
Location: Temple Board Room			
Reported by: Narasimha Gundamraj			
Attendees:			
X	Sapna Sood	X	Mr. Ketan Patel
X	Mrs. Kiran Gupta	X	Mr. Mathi Ramachandran
X	Mrs. Suman Kashyap		Mr. Ramesh Devaram
X	Mrs. Manasi Upadhaye	X	Mr. Bidhan Redey
		X	Mr. Narasimha Gundamraj
Agenda Item			
Discussion		Action	
	Meeting Started with a prayer		
Priest Taxes update	<p>Bidhanji sent info about 501C organizations to the board. Discussed further details. Kiranji presented priest contract.</p> <p>Mathiji mentioned meeting a senior devotee, who gave further information to Ramesh on how to consider priest's income.</p>	<p>Bidhanji will get further info from accountant.</p> <p>Will discuss with Rameshji also</p>	
<p>Treasurer's Update</p> <p>Current Bank balance</p> <p>MSU Credit Union-Add signee</p> <p>53 Bank checks deposit device</p>	<p>Balances as of now:</p> <p>1. Checking account \$ 90,102.25</p> <p>2. Saving account \$ 80,239.92</p> <p>3. MSU Credit Union (Emergency Fund) \$28,059.29</p> <p>Adding the current Treasurer Ramesh Devaram as the signee-approved.</p> <p>Mathi sent finance updates to finance committee members. Shiv is working with the data base to send tax receipts to devotees</p> <p>Checks deposit device (53 bank) discussed.</p>	<p>1. Ramesh Devaram will be talking with Mr. Lalwani about the update of the Ameriprise account</p> <p>Board approved to give 53 bank credit card to Bidhan Redey.</p> <p>Goal is to send tax receipts to devotees by this week. Message to be sent in temple email, that devotees will be receiving receipts soon.</p> <p>Mathi and Bidhanji to further negotiate the price of the checks machine.</p>	

		Constitution and Election Committee to be formed by March end.
	<p>Priest house title release. Bank has lien on those two properties along with the temple building.</p> <p>Finance committee meeting discussed about buying a new laptop for treasurer. Board approved \$1000 to buy laptop and drive.</p> <p>Updating the donation board.</p>	<p>Mathi to get a letter of “mortgage paid, no balance” for those two properties from the bank.</p> <p>Rameshji to look for laptop.</p> <p>Mathi will buy portable Hard Drive.</p> <p>Finance committee to update.</p>
Pooja Committee	<p><u>Committee met</u></p> <p>Update emails and online forms. Sapnaji will look at new calendar.</p> <p>There will be two calendars, one for Temple events and one for Panditji and Shastriji’s pooja’s.</p> <p>Three people from DTMB Hitesh, Monica and Alpesh Patel, want to volunteer to keep kids busy during first Sunday Pooja. Idea liked by board. Bidhanji to further discuss with them.</p> <p>Also discussed Temple Balavihar to do first Sunday Pooja and kids present their activities.</p>	<p>We will publish 3month calendar of events on website.</p> <p>Remove “Prasad” as a mandatory item from the forms. Mathiji will do. “Spouses name required” to be removed too.</p>
Maintenance	<p>Sump pump issue. Ketan bought battery and installed it.</p> <p>Ketanji will do “Iron out” every 3 months.</p>	<p>Ketan will look for another company (Mr.Rooter) etc. other than Stay Dry for maintenance.</p>

	<p>Snow removal: Ketanji will look for another company for snow removal.</p> <p>Sapnaji talked to Trever about cleaning. There is a check list. Priests to double check the list to see if all the jobs are done. She will also meet with Alice about kitchen cleaning as there were some uncleaned items near the coffee machine. Rat droppings seen near coffee machine</p> <p>Basement kitchen project going well.</p> <p>Discussed putting embedded carpet or sticky rug near the main door and rest of the areas from the door to shoe room. Sticky carpet seems to be an economical solution.</p>	<p>Sapnaji Will get quotes for deep cleaning of all tiles in bathroom after winter.</p> <p>Ketan will work on the prevention list from Orkin to do outside work after winter.</p> <p>Ketan will look into it.</p>
PR committee	<p>Every temple event should be advertised as a BTL event coordinated by certain members.</p>	<p>Send email to community thanking the coordinators. Bidahnji and Sapnaji to discuss this further.</p>
Priest Committee update	<p>Manasiji and Sumanji added. Kiranji discussed devotee complaint. Further action to be taken discussed.</p> <p>Deities clothes will be changed monthly.</p> <p>Priest committee meeting minutes sent to and available with Board.</p>	<p>Manasiji to send another email to priests reminding them to complete the online course.</p>
Maintenance Projects	<p>Ketan Patel will prepare the list.</p>	<p>They will be discussed and prioritized in the next meeting</p>
Prayer	<p>Meeting ended with a prayer</p>	