

Bharatiya Temple of Lansing: Monthly Meeting			
Sunday, March 4th, 2018			
Time: 2 PM			
Location: Temple Board Room			
Reported by: Narasimha Gundamraj			
Attendees:			
X	Sapna Sood	X	Mr. Ketan Patel
	Mrs. Kiran Gupta	X	Mr. Mathi Ramachandran
X	Mrs. Suman Kashyap	X	Mr. Ramesh Devaram
X	Mrs. Manasi Upadhaye	X	Mr. Bidhan Redey
		X	Mr. Narasimha Gundamraj
Agenda Item			
Discussion		Action	
	Meeting Started with a prayer		
Priest Taxes update			Bidhanji will get further info from accountant. Will discuss with Rameshji also
Treasurer's Update	Balances as of now:		Ramesh will ask Subhashji and Ashok and get access to MSU account.
Current Bank balance	1. Checking account \$ 69,207.36		
	2. Saving account \$ 80,249.76		Ramesh Devaram will be talking with Mr. Lalwani about the update of the Ameriprise account
	3. MSU Credit Union (Emergency Fund) \$28,059.29		
MSU Credit Union-Add signee	Adding the current Treasurer Ramesh Devaram as the signee-approved.		Mathiji and Bidhanji to further negotiate the price of the checks machine.
	Mathi sent finance updates to finance committee members. Shiv is working with the data base to send tax receipts to devotees		Constitution and Election Committee to be formed by March end. Mathiji will send an email to committee.
53 Bank checks deposit device	Checks deposit device (53 bank) discussed.		
	Board approved up to 50\$ per month		
	Board approved to give 53 bank credit card to Bidhan Redey.		
Finance Committee	Priest house title release. Bank has lien on those two properties along with the temple building.		Mathi to get a letter of "mortgage paid, no balance" for those two properties from the bank.

	<p>Finance committee meeting discussed about buying a new laptop for treasurer. Board approved \$1000 to buy laptop and drive. Mathi bought back up drive.</p> <p>Updating the donation board.</p> <p>Discussed forming an audit committee. Discussed using CPA services. Discussed sending quarterly temple financial update.</p>	<p>Rameshji to look for laptop.</p> <p>Mathi will order the donation board plates.</p> <p>Ketanji will find about Temple software form Swaminarayan temple for sending receipts etc.</p> <p>Mathi will update.</p>
Pooja Committee	<p><u>Committee met</u></p> <p>Update emails and online forms. Sapnaji will look at new calendar.</p> <p>There will be two calendars, one for Temple events and one for Panditji and Shastriji's pooja's.</p> <p>Sapnaji to further discuss with volunteers about keeping kids occupied during Pooja.</p> <p>Discussed BAPS request for organizing their activities very month.</p> <p>Sumanji discussed updating the Pooja folders with the help of youth volunteers</p>	<p>We will publish 3month calendar of events on website.</p> <p>Remove "Prasad" as a mandatory item from the forms. Mathiji will do.</p> <p>Make sure supplies are enough for all the poojas in March and 1st Sunday Pooja.</p> <p>Ask community to contribute Poojas for the folders by March 31st. Then we can get a bound book made. Mathi and Suman will work</p>
Maintenance	<p>Sump pump issue. Ketan bought battery and installed it.</p> <p>Hallway sink clogging issue discussed. Roto Rooter checked it but didn't find any</p>	<p>Ketan will look for another company (Mr.Rooter) etc. other than Stay Dry for maintenance.</p> <p>Ketan will work on the</p>

	<p>problems.</p> <p>Ketanji will do “Iron out” every 3 months.</p> <p>Snow removal: Ketanji will look for another company for snow removal. Has few contacts.</p> <p>Sapnaji got quotes for deep cleaning of all tiles in bathroom after winter. Board approved.</p> <p>Autoflush installed. Some issues with it.</p> <p><u>2018 projects discussed.</u></p> <ol style="list-style-type: none"> 1. First priority project for 2018: Boundary wall or trees. 2. Replace basement furnace to be discussed before winter. Replaced Roof Top Unit already. 3. Additional parking lot and resurfacing of back lot. <p>Changing counter top in panditji’s house. Discussed allotting some money for maintenance of the priest houses.</p> <p>Soap dispensers ordered by Ketanji</p>	<p>prevention list from Orkin to do outside work after winter.</p> <p>Sapnaji will make a sign on how to use it.</p> <p>Ashokji, Adityaji, Naendra Patelji and Sapnaji will discuss. Sapnai will take the lead.</p> <p>Ketanji will take the lead</p> <p>Ketanji will take the lead</p> <p>Ketan ji will check the counter top</p> <p>Temple timings to be changed on the door. Ketanji will order.</p>
PR committee	<p>Every temple event should be advertised as a BTL event coordinated by certain members.</p> <p>Discussed publishing Temple directory.</p>	<p>Send email to community thanking the coordinators. Bidhanji and Sapnaji to discuss this further.</p>
Priest Committee update	<p>Pandit ji completed online training. Shastri ji came back from India recently and he will do it.</p>	<p>Ketanji will help Shastriji with online access.</p>

	<p>Inform both preists to communicate with Sapnaji first about Pooja committee matters.</p> <p>Deities clothes will be changed monthly.</p> <p>Priest committee meeting minutes sent to and available with Board.</p>	
Website	Mathi will send BTL email server access information to couple of board members.	Manasiji and Rajji to check regularly and respond to devotees.
Temple Security		<p>Ketanji will discuss and plan a security drill.</p> <p>Bidhanji will look into DK security for major events.</p>
Youth Committee		Involve high school volunteers. Youth committee will look into it.
Prayer	Meeting ended with a prayer	