

Bharatiya Temple of Lansing: Board Meeting			
March 8, 2015			
Time: 2:00 PM – 3:00 PM			
Location: Temple			
Reported by : Manasi Upadhye			
Attendees			
	Mr. Ashok Gupta	X	Mr. Mathi Ramachandran
X	Mrs. Meena Sharma	X	Mrs. Manasi Upadhye
X	Mrs. Vani Avula		Mr. Subhash Gupta
X	Mr. Ketan Patel		Mr. Sanjay Gupta
X	Mr. Gundamraj Rao		
Additional Attendees			

Agenda Item	Discussion	Action
Review of February meeting Minutes	No pending action items from February meeting.	Meeting minutes were approved.
Project Update by Ketanbhai	Verizon booster is installed in the temple to get better phone signal in the basement. Need to monitor for a while to confirm that the booster works. May need to have different boosters installed for different service providers.	
	Mailbox is open from the back side. Need to replace the Mailbox.	
	Sump pump – need to get professional advice for the reoccurring sump pump issues. Constant running of the pump due to the position is causing the failure of the sump pump near lift area.	
	Need to take an inventory of existing vacuum cleaners, how many are working and if there is any warranty. For the vacuum cleaner to last long regular cleaning of vacuum cleaner is required.	Ketanbhai is going to tell the cleaning person to clean the vacuum cleaners on a regular basis.
	Need to take an inventory of existing keys for various rooms in the temple, make additional duplicate keys and distribute amongst board members, priests as needed. Maintain a log distributed keys.	

	It was decided that all the cleaning supplies will be purchased by the temple and not by the cleaning service provider.	Ketanbhai is going to talk to Bidhanji for the same.
	Ketanbhai gave information about the site visit by property insurance provider. Discussed about adding the jewelry items to the insurance contract. We will be reviewing the existing policy to check if any revision is necessary.	Mathi is planning to value the jewelry items to get some idea about the total value to add to the insurance contract.
	Discuss the need for getting a proper security system for the temple. Existing cameras are working great during temple open hours, but having something on top of that will be a good to monitor the facility 24x7.	
Update by Meenaji on temple events	The Shivratri Program was well attended, March first Sunday puja was coordinated well.	
Priest Committee update	Shastriji is on vacation till 03/14/2015. Panditji taking good care of the temple activities with the help of volunteers as needed.	
Discussion about PR activity	Had a discussion about getting a meeting together with community members to have a dialog about how to get community more involved in temple activities. The tentative date planned is 11 th April.	Manasi will prepare a draft email to share with the board members. Once approved the email will be sent to the selected members of the community.